

## APPENDIX 2

## EPPING FOREST DISTRICT COUNCIL PUBLIC CONSULTATION REGISTER 2011/12

Ref	Title	Start Date	End Date	Report Date, Committee	Method and cost	Statutory, Discretionary	Key Results	How will the results be used?	Where can the results be viewed?
0211/JB	Environment and Street Scene Customer Services Satisfaction Survey	Feb-11	Mar-11	To senior management as part of service review	Postal/Website/Emailed questionnaires. Postal costs only within present budget.	Discretionary	That the contact centre number needs to be more widely advertised That training from officers on services that are new to the Contact Centre team needs to be provided	To improve the service given by the contact centre staff	To the Assistant Director (performance & operations) who reported them on to the DMM
0311/JG	Beaconsfield Avenue Green	Mar-11	Mar-11	Not applicable.	Postal. £3	Discretionary	13 out of 19 replies received. 9 said yes, 3 said no and 1 was undecided.	To cut back a small piece of green to stop the green from being churned by vehicles.	On Info@work general file and file held by area Housing Manager.
0411/SB	HealthWorks	Apr-11	Apr-11	Results were fed back to the HealthWorks Planning group which is a group of young people who are HealthWorks Young Leaders.	A questionnaire was taken into King Harold School. Printing, Officer time to get questionnaires completed at School £120.	Discretionary	Swimming, Football and trampoline were the sports most identified by young people.	To inform the delivery of the HealthWorks programme and to encourage young people's participation in the project	Not Applicable
0411/IW	Strategic Housing Land Availability Assessment - Draft Methodology.	Oct-11	Nov-11	Online at: <a href="http://www.eppingforestdc.gov.uk/planningourfuture/default.asp">http://www.eppingforestdc.gov.uk/planningourfuture/default.asp</a> .	Online and hard copy questionnaires. Within existing LDF budget.	Discretionary	Summary available at online at: <a href="http://www.eppingforestdc.gov.uk/planningourfuture/default.asp">http://www.eppingforestdc.gov.uk/planningourfuture/default.asp</a> .	To inform the actual methodology used for the Strategic Housing Land Availability Assessment.	Online at: <a href="http://www.eppingforestdc.gov.uk/planningourfuture/default.asp">http://www.eppingforestdc.gov.uk/planningourfuture/default.asp</a> .

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0511/BC	Help us to Help You (Equality and Disability Survey)	May-11	Oct-11	Report published on the Council's website.	Open Day at St Mary's Church Loughton and on-line questionnaire, cost £500.	Discretionary	The top four very important issues for the respondents of this survey were: 84% Making housing accessible, 82% Providing services for people to live independently, 76% Attitudes and behaviours toward disabled people, and 76% Services for disabled children and their families.	To inform the Council's Equality Scheme and Equality Objectives. To provide direction for the Council's specific equality related work and to inform provision of Council services overall.	Reported to the Corporate Equality Working Group and Disability Equality Working Group. Published on the Council's website.
0511/LS	Gypsies and Travellers living in bricks and mortar accommodation	May-11	Jun-11	To be confirmed. A letter will be sent to responders asking for further information in the summer.	Questionnaires, Postage of 26 questionnaires.	Discretionary	Few registered providers had the details requested	To create a database of gypsy/traveller families in bricks and mortar accommodation.	Gypsy & Traveller Working Party
0511/KT	Taxi License Conditions Survey	May-11	Aug-11	13 April 2011, Licensing Committee item 24	Paper based questionnaire and online survey.	Statutory	The proposed and revised Hackney Carriage Vehicle Licence conditions were adopted by the Council, subject to amendments.	To help to implement the proposed changes to the various different Hackney Carriage and Private Hire Licences	Licensing Conditions for Taxis Wednesday 12 October 2011
0611/SD	Private Sector House Condition Survey	Jun-11	Aug-11	On the Council's website.	Survey inspections, £40,000.	Discretionary	Detailed stock condition. The full summary Report is on the web-site.	The results have been used to inform the Private Sector Housing Strategy 2012-2015.	At the Housing Scrutiny Panel Meeting on 5 March 2012 and on the web-site. A summary appears in the Private Sector House Condition Survey 2012-2015.

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0611/CS	Annual Report to Tenants	Jun-11	Sep-11	Reported in the 2012 Annual Report.	Members of the Tenants' Reading Group (4 tenants). All tenants. Within existing resources.	Discretionary	Respondents were happy overall with the 2010 Annual Report which was reviewed as part of the process, but suggested a few minor improvements, such as more graphic content and less text.	To inform the 2012 Annual Report to Tenants.	Reported in the 2012 Annual Report.
0911/JB	Waste Management Survey 2011	Sep-11	Oct-11	Forester newsletter.	Postal and internet, very limited cost.	Discretionary	Service acceptable to residents.	Review of service delivery.	Waste management Partnership Board Waste Managers Meeting.
0911/IW	Tellers at Polling Stations	Sep-11	Oct-11	Review of Guidance regarding Tellers at Polling Stations Bulletin 21 October 2011.	On-line survey, cost minimal.	Discretionary	33 in support of present arrangements 5 in support of a change to current arrangements	To evaluate the benefits of the training and inform future training strategy and plans	The Bulletin 21 October 2011
1011/JC	Strategic Housing Land Availability Assessment - Draft Methodology	Oct-11	Nov-11	Online at: <a href="http://www.eppingforestdc.gov.uk/planningourfuture/default.asp">http://www.eppingforestdc.gov.uk/planningourfuture/default.asp</a> .	Postal Questionnaire, online questionnaire and focus groups for Parish Councils, cost - within existing LDF budget.	Statutory	Online at: <a href="http://www.eppingforestdc.gov.uk/planningourfuture/default.asp">http://www.eppingforestdc.gov.uk/planningourfuture/default.asp</a>	Evidence base for future planning policy.	Online at: <a href="http://www.eppingforestdc.gov.uk/planningourfuture/default.asp">http://www.eppingforestdc.gov.uk/planningourfuture/default.asp</a>
1211/KT	Taxi Ranks & Metres	Dec-11	Feb-12	Licensing Panel.	Postal and online, £300.	Statutory	Varied responses	To help to inform the decision on metres and ranks.	On the council's website.

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0112/SD	Private Sector Housing Strategy 2012-2015	Jan-12	Mar-12	Cabinet Minutes, web-site.	Meetings, postal, web-site, about £250.	Discretionary	Contained in the Private Sector Housing Strategy 2012-2015 which appears on the Council's web-site.	The results have been used to develop the finished Strategy which will be implemented on 1 July 2012.	Cabinet Minutes.
0112/BC	Equality Objectives	Jan-12	Feb-12	Reported on the Council's website Included in the Equality Scheme.	On line consultation, cost negligible.	Statutory	General agreement on the selection of Objectives.	To inform the selection of equality objectives for the Council for 2012-2016.	Corporate Equality Working Group Council website.